



WISCONSIN

DEPARTMENT OF WORKFORCE DEVELOPMENT
Division of Workforce Solutions
Bureau of Workforce Programs

**TO: Economic Support Supervisors
Economic Support Lead Workers
Training Staff
Child Care Coordinators
W-2 Agencies**

**FROM: Stephen M. Dow
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Work Programs Section**

BWSP OPERATIONS MEMO

No.: 01-47

File: 7130

Date: 07/30/2001

Non W-2 ☐ W-2 ☐ CC ☒

PRIORITY: High

**SUBJECT: AMENDED 2001 CHILD CARE SURVEY – DETERMINATION OF 2002
MAXIMUM RATES**

CROSS REFERENCE: Operations Memo 01-38

EFFECTIVE DATE: Immediately

PURPOSE

This memo amends instructions given in Operations Memo (OM) 01-38 for the 2001 Child Care Survey.

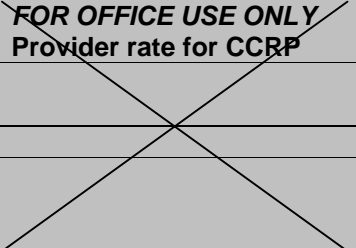
BACKGROUND

The original OM 01-38 issued in July is modified. To more closely reflect the actual child care market, the providers' current prices (at the time of this survey) will be collected and used in calculating the maximum reimbursement rate and final authorization amount. It had originally been stated that four age categories would be used in calculating an authorization amount (under-age-2, 2, 3 through 5, and 6-and-older).

Effective October 22, 2001, all age categories and related prices offered by a provider will be used in calculating the final authorization amount. Copies of the new survey for Licensed Family and Licensed Group Day Care have already been sent to each child care coordinator via email. Please contact OCC at 608-261-4580 if you have not received the new surveys.

ANNUAL CHILD CARE RATES SURVEY:

The X'd out section of the Survey (below) will no longer need to be completed by county/tribal agencies. You will be able to determine the maximum rates for your survey in the same manner as years past. Follow the instructions in Ops Memo 01-38.

Age group	Full-time weekly fee	FOR OFFICE USE ONLY Provider rate for CCRP	FOR OFFICE USE ONLY Provider rate for survey
Under 1 years			
1 year old			
2 years old			
3 years old			
4 years old			
5 years old			

In addition, the age categories are no longer standardized. Use what the provider reports as age categories and rates on the rate sheet they submit as age categories in CCPS. CCPS is being modified to reflect these changes.

Continue to use the highest rate for age groups 0-2 and 2-12 when completing the survey.

CCPS PROGRAMMING CHANGE

CCPS enhancements, planned for October, will include changes in the functionality of entering providers' rates. CCRP, the providers' rates screen, and CCAS, the Ages Served screen, will be combined into one new screen CCRA, rates and ages served. This new screen will allow entry of rates based on all age groups established by the provider.

CCRP and CCAS will remain as inquiry only history screens. The collection and use of provider prices for **all** age groups will result in authorization amounts that more closely reflect the provider's actual prices. All rates established by the provider will be entered into the payment system.

An OM with detailed information regarding these changes, along with instructions on completing CCRA will be sent this fall.

The Reimbursement Rate Determination and Child Day Care Rates Approval Request sections of OM 01-38 have not changed.

SURVEY TIMELINES

Survey Period.....August 1 through September 30, 2001
 Survey Returned to Office of Child CareOctober 12, 2001
 Approval of Maximum RatesDecember 7, 2001
 Entry of Providers RatesOctober 22 to December 28, 2001
 Mass Change (tentative)December 29 & 30, 2001

You can begin to enter current provider rates for all age categories on October 22, 2001.

CONTACTS

Address questions to your Area Administrator or:

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